

## **Wingate Sixth Form**

### **Year 13 Enrolment Form 2022/23 - Parents Agreement**

#### **Dear Parents**

Your child has been invited to continue into Year 13. This decision implies a continued commitment to hard work. Please read the information below which sets out to all Sixth Form students our expectations and guidance.

The final year of study for Advanced Level subjects is a considerable step up from AS Level and success is aimed towards entry to university in a country of their choice. It is unquestionably a demanding course at a much higher level than that to which they have been accustomed and will require focussed and sustained studies. Students can study up to 4 subjects but 3 A Levels is sufficient for UK and EU Universities.

We exercise the right to inform students that they are unable to continue with a certain subject, or the course as a whole, if we feel that standards in application or effort are not being achieved.

We will keep you regularly informed on your child's progress and contact you if we have any concerns about the above issues. Similarly, please keep us informed about any circumstances that may affect your child's studies. This includes updating the school on any changes to contact details.

We expect parents to support the school in all of the above in order to ensure that students have every chance of fulfilling their full potential. Please also refer to the School Terms and Conditions which can be found on the School website.

[www.wingateschool.com](http://www.wingateschool.com)

Parents email address: \_\_\_\_\_

Telephone

Number:

\_\_\_\_\_

## Deposit Conditions

A deposit was paid on acceptance to Year 12. In order to reclaim the deposit, parents must give notice of leaving.

Parents who withdraw their child without giving sufficient notice will be charged pro-rata for the time they have attended school and will forfeit their deposit. Parents who leave giving the required notice and who have paid their term's fees will have their deposit refunded.

A deduction will be made from the school deposit if a student is found mistreating or damaging any area of the school and if any school books are not returned in a reasonable condition.

**Exam Fees:** Parents will be invoiced for all Edexcel external exams taken through the year.

### Wingate Sixth Form Fees per term:

**Advanced Course Full-time:** €2381.00 (plus €76.00 if taking Chemistry)

**Advanced Course Part-time:** €823.00 per subject except Chemistry: €899.00

**Supervision charge:** €427.00 for part-time students to remain in the school on a full-time basis

**Deposit:** €850.00 for a full-time student unless part of a family in which case €1000.00 for 2 children, €1200.00 for 3 children

€360.00 deposit for a part-time student - per subject - this payment is held until the end of Year 13.

Please be advised that CCTV is used to monitor the 6th form. Images and audio are stored in school for a period of 2 weeks, before being erased for security reasons. Only office staff and senior management will have access to any footage recorded.

**Signing below constitutes a contract between parents, and Wingate School. Accepting all conditions stated within this document and Wingate School Terms & Conditions and Policies & Procedures which are available on the school website. [www.wingateschool.com](http://www.wingateschool.com)**

Parents Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Wingate Sixth Form**

**Year 13 Enrolment Form 2022/23 - Students Agreement**

**Name:**

\_\_\_\_\_

**Student personal email address:**

\_\_\_\_\_

**Telephone number:** \_\_\_\_\_

**Dear Student,**

Welcome back to the Wingate Sixth Form. The final year of study for your Advanced Level subjects is a considerable step up from AS Level and success is aimed towards entry to university in the UK, Spain or elsewhere. The final year will require continued focussed and sustained studies. You can study up to 4 subjects however, 3 A Levels is sufficient for UK and EU Universities.

Please list the subjects you wish to continue to study

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

\*If for any reason you subsequently alter the number of subject choices, your fees will be charged pro-rata.

\*Though it is important to maintain constructive outside interests, academic work should come first. You are expected to study 4 to 6 hours per subject on top of the lessons taught in school each week. This means that you will need to study at least 12 to 18 hours in excess, each week doing research for your subjects to gain a more in-depth understanding, including revising, preparing notes and diagrams to reinforce and support content taught in class.

**Wingate Sixth Form Study Centre:**

The Sixth Form Study Centre continues to facilitate and support academic study. You should understand that we are a school and not a college with strategies in place to encourage independent research and learning which helps prepare you for further study and the world of work. These are dual-purpose rooms and, outside of break and lunchtimes, you are expected to study giving due respect to others by ensuring a quiet and studious atmosphere. Most study periods will be supervised or you will be directed to study in a specific room. This is not optional and you will be expected to be where you are directed at all times.

### **Expectations:**

You must be fully aware that we expect **total commitment** to A-Level study. All assignments have to be completed to a Sixth Form study standard and handed in on time. We exercise the right to inform you not to continue with a certain subject, or the course as a whole, if we feel that the required standards or efforts have not been reached. We will keep your parents regularly informed of your progress.

### **Year 13 Dress Code:**

The Sixth Form has a strict dress code. The following is compulsory for all Year 13 Students. Students must wear the Wingate School Sixth Form Polo Shirt - available from the Wingate School Uniform Shop. <https://uniforms.wingateschool.com/>

A plain grey sweatshirt or jumper with a discreet logo or the Wingate School Tracksuit top. No other sweatshirts or jumpers are allowed

Black, dark blue or grey coloured trousers or knee-length tailored skirts/shorts. **LEGGINGS ARE NOT PERMITTED:**

### **ABSOLUTELY NO HOODIES, NO DENIM CLOTHES OR RIPS IN TROUSERS**

School sports kit can be worn and training shoes can be of any reasonable or neutral style and colour. The school tracksuit can be worn in cooler months.

Rules on hair for students remain as they are in the Seniors - Natural hair colour with long hair tied back from the face.

Students should be clean-shaven.

Students can wear 1 or 2 small stud earrings. No other visible piercings or visible tattoos are permitted.

Nails can be painted but of a reasonable length not 'talons'! You have to be able to type easily.

One necklace and 1 wristband or bracelet

Makeup should be kept to a minimum

Students not respecting the dress code, will be given 1 warning. Subsequent breaches will mean students are sent home to change. If any member of staff deems your dress to be inappropriate, then it is inappropriate. A persistent lack of adherence to the dress code will result in disciplinary action as per the School Behaviour Policy. If you are not sure – **don't wear it!**

**Chromebooks and Mobile Phones:** It is **compulsory** for students to continue to use their school Chromebooks for lessons and study periods. Mobile phones are banned in the main school area and may only be used at break and lunchtime in the Sixth Form. Mobile phones seen or used outside of these times will be confiscated. Mobile phones are not to be used as a substitute for a Chromebook at any time. This is because your phone does not have the internet safeguards that your Chromebook does.

**Attendance:** Regular attendance and punctuality are critical to your success. 100% is always the target but 95% attendance is the minimum. Below 90% will adversely affect your academic progress. Punctuality is also very important with Year 13 students having registers taken at 08.55. On a Friday afternoon if they have no scheduled lessons, students may sign out and leave school. Any student leaving the school for a legitimate reason i.e. medical appointment, must sign out at the school office and back in again on return.

**Driving License:** If students drive their own vehicle to travel to and from school, they are not permitted to transport other students within the school day. This is considered a serious breach of

Health & Safety and any students ignoring this rule will be suspended from school.

**Part-time Students:** Students are considered part-time if they only study 2 AS (IAS) or 2 A2 (IAL) Level subjects. Students studying a third course as an external student (e.g. Art) are not considered full-time students and remain as a part-time student. This means that they are allowed in school for their timetabled lessons and any study or bridging lessons agreed by the tutor, Mrs Tolfrey or Mr Howells. The remainder of lesson times are not allowed in school. However, students can opt for a smaller payment which allows them to be considered as 'full-time'. This cost can be found in the fees section under Supervision. Though students who opt for this extra payment must be aware that full-time means exactly that and are under the same rules as all other full-time students.

**Printing:** There is a computer and a printer provided in the S5 study room. However, to prevent excessive waste and ensure responsible usage, each student will have a code to enter when printing. Each student will have a credit of 500 copies after which, they will have to buy further credits from the office: €2 for 200 copies or further prints or €5 for a further 500 copies.

Please be advised that CCTV is used to monitor the 6th form. Images and audio are stored in school for a period of 2 weeks, before being erased for security reasons. Only office staff and senior management will have access to any footage recorded.

**Signing below constitutes a contract between parents and Wingate School. Accepting all conditions stated within this document and Wingate School Terms & Conditions and Policies & Procedures which are available on the school website.**

Students

Signature:

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Date: \_\_\_\_\_