

WINGATE SCHOOL BUS – TERMS AND CONDITIONS

The following terms and conditions form part of the school bus agreement.

1. The Parent/Guardian acknowledges and agrees that the student must comply with the School Bus Safety Rules and School Bus Protocol while being transported to and from school.
2. The Parent/Guardian/Student has read and agrees to abide by the School Bus Policy – see below.
3. All parents must read and sign the School Bus Agreement prior to receiving bus transportation.
4. The Parent/Guardian is responsible for the safety of their student travelling to, from and at the bus stop.
5. The Parent/Guardian understands that no changes shall be made regarding specific pick-up/ drop-off locations and times without prior written request.
6. The Parent/Guardian agrees that bus transportation will not be guaranteed if the completed Contract is not returned to the school office.
7. The bus will only stop at the designated stops.
8. The Parent/Guardian promises to pay the annual fee on a monthly or termly basis.
9. If the Parent/Guardian permanently moves his/her residence after the beginning of the school year, and as a result the student no longer requires transportation services, or the student moves to another school and no longer requires transportation services, a pro-rata refund shall be made upon the receipt of the Parent/Guardian’s request in writing provided that 30 days notice has been given.

Notice of leaving the school bus service must be made within 30 days of the last day of using this service.

No refunds will be processed for holiday and sickness during this period.

Student Name	Year	Collection Point	Start Date	One Way/Return AM/PM

ACCEPTANCE OF TERMS AND CONDITIONS

In signing this form:

- . I certify that the information given in this application and in any documents attached is updated, correct and complete.
- . I have read and agree with the terms of the School Bus Agreement.
- . I accept the terms and conditions of this contract.
- . I agree for my telephone number to be used by the School Bus Guide for contact reasons regarding the school bus (to comply with the General Data Protection Regulations as of 25th May 2018)

Parent/Guardian Name

Parent/Guardian Signature

Date

WINGATE SCHOOL BUS POLICY

Safety is the primary concern for every child that uses the school bus. Therefore, every precaution will be taken to make sure each child arrives at the destination safely. This can only be accomplished if we have the cooperation of both student and parent.

The following guidelines will be used to ensure the safe and efficient cooperation of our buses.

FOUNDATION AND PRIMARY STUDENTS

If a student is to leave school by means other than his/her regular arrangement, a note to the school office from the parent is necessary. The note should explain where the child is to go and how they are going to get to that location.

REGULATIONS

1. Students are under the authority of the school bus guide
2. All students should be waiting at the bus stop at the times stated on the timetable. The bus will not wait for any late arrivals.
3. Students shall remain seated while the bus is in motion.
4. Students will not take or destroy the property of the school bus.
5. Students will enter the school bus and go directly to their seat and will remain in their seat until leaving the bus.
6. Students will not eat or drink on the school bus.
7. If a Foundation or Primary student arrives at their stop at the end of the day and there is not a parent/guardian to meet them, the bus guide will keep the student on the bus and return them to the school at the end of the bus journey. The parent/guardian will then collect their child from school.
8. Students over the age of 6 will be required to wear a mask.

Wingate School reserves the right to request parents to withdraw their child from the bus if the bus guide deems their behaviour inappropriate for the school bus.